

Touch Point Connection

Coaching Teens....Building Futures

Volunteer Coach Agreement

2011 -2012 School Year

Welcome! We applaud and appreciate your commitment to support teens and young adults by choosing to serve as a Touch Point Volunteer Coach.

Please read the following. By your signature, you agreed to abide by the following.

1. I agree to accept teen assignment(s) for the remainder of this school year.
2. I agree to meet with my teen(s), **only** during the school day when school is in session. I will not meet with my teen(s) outside of the school day, nor during school breaks or school holidays.
3. I agree that I will only meet with my teen(s) on Amphitheater High School property. I will not meet with my teen(s) off campus, outside of the school day, or even on campus in areas not designated by school officials.
4. I agree to only be in phone contact with my teen(s) to arrange or rearrange meeting times. I will limit these calls to three minutes or less.
5. I agree to limit all e-mail and text messaging contact with my teen(s) to arranging or rearranging meeting times. I agree to maintain a copy of all e-mail that I exchange with my teen(s).
6. I have received the Amphitheater School District Volunteer Handbook and **Mandatory Reporting Requirements** and agree to abide by the rules and regulations required by the State, School and School District, **including but not limited to:**
 - threats of harm to self, to others, to property
 - indications of child abuse, neglect
 - indications of need for food or shelter
 - indications of drug possession, use, or sale in a drug free school zone.
7. If my teen(s) is in imminent danger, poses imminent danger to others, or suggests another person is in danger; I am to immediately contact, in person, a senior level school administrator, e.g. the head counselor, Principal or Vice Principal. Additionally, I will immediately report the same information to my Coach Manager. This responsibility is considered "**duty to warn**". This may occur without first expressing this concern to my teen. Per the Coach and Teen Agreements, my teen(s) is aware of this possibility and that it supersedes matters of privacy as spelled out in those agreements.
8. I have also received and agree to abide by Touch Point Connection's Sexual Abuse and Nondiscrimination policies.

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9. I understand that TPC's Coach Manager is my contact person for what I may need for coaching questions, not the school counselor nor school staff.
10. I also understand that under no circumstances am I to email confidential information to the school or to school representatives or leave a voice message for them about confidential matters. I understand that such methods of communication become a part of the public record and/or could breach my teen's confidentiality. Instead, ask the party to phone you.
11. I will have a monthly call appointment with my Coach Manager. If I have any issues or questions between appointments, I will contact my Coach Manager by phone or email. I understand that is what my Coach Manager is there for, to be my go-to person and to support my coaching with my teen!
12. I will complete Touch Point Connection's on-line coaching report **after each coaching session**, with the full report completed by each month-end. The full report includes notation of workshops and events I attend. I understand these reports are important: 1) To help Touch Point Connection support my teen and me, and 2) To collect data for the program evaluation.
13. I commit to attending TPC Workshops/Coaching Practices during the program year. I understand these are provided to support my work and skills level as a coach.
14. I agree that I will not hold meetings with my teen after he/she has left the Touch Point Connection program or Amphitheater High School without express written consent from Touch Point Connection.
15. I also give Touch Point Connection my consent for use of my photograph, video recording, and/or audio recording for any purpose, including, but not limited to, educational, promotional and other public media as may be deemed appropriate by Touch Point Connection, Inc.

Printed name of Volunteer Coach: _____

Signature of the Volunteer Coach: _____

Date of the signature: _____